Google classroom Directions

**Directions to get on Google Classroom at Home
If using a laptop/Chromebook/desktop Computer
(and how to get to Mr. K's Symbaloo Links page)**

To Get To Your Google Classroom:
1. Go to **www.google.com**
2. Click on the blue **Sign In** button in the top right corner
3. If there isn't a blue Sign In button, click on the **waffle** (nine dots) and click on **Account**
4. Username is: **student name and six digit # @student-schoolsofwestfield.org**
   (no spaces- example: john123456@student-schoolsofwestfield.org)
5. Password is: **the student's computer password at school** (Four letter word w/first letter capital, and four numbers)
6. You should see your initial in a colored circle in the top right corner next to the waffle
7. Click on the **waffle** and choose **Google Classroom**
8. Select which classroom you would like to access
(either Technology or your teacher's; Note: Not all teachers have a Google Classroom set up for their own classroom. However each SRS student has a Technology class Google Classroom. From there they can go to our school's Symbaloo Links page where they can access Clever, and therefore STMath and iReady.)
9. If you need to access a newly formed Google Classroom, such as Miss. Dubchak's Music Google Classroom, log into Google Classroom like above. However, click on the "+" sign in the top right hand corner next to the waffle. Click on the Join Class option. Use the class code that is given to you to access her Google Classroom (see her web page for codes).

To Get To Mr. K's Symbaloo Links page:
1. If you are logged into your **Google Classroom**, click on the **Classwork** link at the top of the page
2. Scroll down and the **Symbaloo Links** link is under the section called **Links**
   Or
1. Go to **srs.schoolsofwestfield.org** (our school's webpage)
2. Scroll down, and under **Quick Links**, click on **Symbaloo Links**

If You Are Using A Tablet/iPad
If using a tablet or iPad, you will need to download the free Google Suite of apps: **Classroom, Drive, Docs, Slides and Sheets.**
(Note: Typing Club is not accessible on a tablet/iPad with the version we have at school.)